

MT. ROCKCHANA EISMEN Digital Marketer

- Phone Number:
  - +8801730599575
- WhatsApp Number:
  - +8801552356510
- Present Address: Apt-E9, House-24, Katasur, Mohammadpur, Dhaka-1207.
- Email: mtrockchanae@gmail.com
- Linked-In:

https://www.linkedin.com/in/mt-rockchana-eismen/

Portfolio:

https://rockchanaeismen.com/

## **Skills**

## **Hard Skills:**

- SEO.
- SMM.
- Advertising.
- Web Design.
- Social Media Marketing

#### **Soft Skills:**

- Communication.
- Team-building
- •Time Management
- Organizing

## **Co-Curricular Activities**

- Travelling.
- Reading.
- Sports.

## **Career Objective**

To establish as a Digital Marketer with a passion for helping businesses increase their online visibility and achieve their marketing goals. With expertise in SEO, content creation, and digital strategy, want to establish myself as a Sr. Digital Marketer within 4-5 years.

#### Experience:

# **National Science & Technology Museum**

September 2007 to Till Now Gallery Assistant

## **Job Responsibilities:**

- Maintaining Biological Gallery.
- Complete monitoring and giving suggestions to project the gallery Products.
- Maintain Visitor's Resister.

## Momen Real Estates Ltd.

December 2006 to August 2007 Office Assistant

## **Job Responsibilities:**

- Make telephone call & receive all in-coming calls.
- Maintain Staff Attendance Register.
- Maintain Visitors Register.
- Received all incoming letter and documents.
- Maintain all outgoing documents.
- Preserving personal data of all employees.

## **National Science & Technology Museum**

July 2000 to June 2005

**Texidermist** 

#### Job Responsibilities:

- Maintaining Biological Gallery.
- Complete monitoring and giving suggestions to project the Gallery products.

## Dhaka Electric Supply Authority (DESA)

December 1997 to December 1998

ledger keeper

#### Job Responsibilities:

- Maintaining record of a company's purchases of goods
- Commercial transactions of lists and reports.

## **Educational Qualification:**

- BBA in Management from IBAIS UNIVERSITY in 2019 in with a CGPA 3.38 out of 4.00.
- HSC in Science from Katabaria Afazuddin Khan Mohila College in 1996 with 1<sup>st</sup> Division.
- SSC in Humanity from Chalakchar Girls High School in 1994 with 1<sup>st</sup> Division.

# **Training / Certification:**

Name: Creative IT institute (On Going)

**Course:** Digital Marketing **Duration:** 06 Months

**Topics covered:** SEO, SMM, WordPress Customization, Facebook Marketing, Instagram Marketing, Youtube Marketing, Linkedin Marketing, Twitter Marketing, E-mail Marketing, Marketplace.

Country: Bangladesh

Name: UY LAB

Course: WordPress Theme Customization

**Duration:** 04 Months

**Topics covered:** Basic Concept, CMS, Wp Plugin, Newspapersite Creating, Domain & Hosting, Page Builder, Lending Page Builder, Elementor Pro, Elementor Addons, Create website with Elementor,

Woo Commerce Plugin, Marketplace

Country: Bangladesh

Name: Pixel IT Limited Course: Digital Marketing Duration: 02 Months

Topics covered: On-page SEO, Offpage SEO, SEM, Facebook Marketing, Instagram Marketing, E-mail Marketing, Marketplace.

**Country**: Bangladesh

Name: Tourism & Hospitality Management Course
Duration: 30/03/2007 – 30/09/2007 (6 months)
Interne: 02 months from Kurmitola Golf Club
01 month from Hotel Victory Ltd.

**Country**: Bangladesh

Name: Bangladesh National Museum

Course: Taxidermy
Duration: 01 Month
Country: Bangladesh

## Achievements/Academic publications/Portfolio:

Achievements: 1st Place in 1st Inter College Literary and Cultural

Competition -1996.

Portfolio: https://rockchanaeismen.com/

## **Language Proficiency:**

• **English:** Reading- Fluently, Writing- Advance, Listening- Intermediate, Speaking: Intermediate.

• **Bangla:** Reading- Native, Writing- Advance, Listening- Native, Speaking- Native.

## **Personal Information**

• Date of Birth: 15/02/1979

• Nationality: Bangladeshi (By Birth)

• NID: 7754305790

• Marital Status: Married.